

**ITCC Meeting Minutes**  
**May 13, 2015**

Attending: Gerry O'Brennan, John Bax, Maggie Trish, Maciej Zawodniok, Jeff Schramm, Greg Smith, John Singler, Barry Flachsbart, Bob Cesario, Al Crosbie, Andreas Eckert, Richard Dawes, Lori Duncan

Meeting called to order at 4:00 PM.

1. Approve minutes of last meeting  
Motion to approve by Barry Flachsbart & Jeff Schramm 2nds. Unanimous vote to pass.
2. CIO transition update since the Provost will be meeting with all of the Director's, Vojta and Schramm on May 7th to discuss it. – Greg Smith and open discussion
  - John Singler attended the meeting in Dr. Vojta's place. There will be a national search for the CIO. The interim CIO will be announced end of this week. The Provost welcomes ideas for who should be on the search committee & chair. There was talk about hiring a search firm to help with the process.
    - Suggestions for committee members:
      - Chair & Vice Chair of ITCC (Dr. Vojta & John Singler)
      - Someone to represent the research component.
      - Someone from the Library (Tracy Primich or Maggie Trish)
      - Someone from the Distance Ed dept.
      - Don Wunsch (who was part of the last committee?)
      - StuCo
    - Should we get a copy of the last job descriptions?
3. Canvas update again - we have a more official timeline now – Jeff Schramm, Meg Brady
  - The UM Provosts (UM Academic Officers) have provided a written Plan for Analyses of LMS Software that includes a list of items to be thoroughly analyzed, some of which are intended to help make a final decision in the current question of moving to Canvas, and some of which are intended to help design and plan for future similar reviews. At the conclusion of this review/analysis, by May of 2016, the UM Provosts will make a final decision on the next course of action.

S&T will be working closely with MU on this analysis so that our process, data, and analysis is consistent to each other. The LTIC is considering this to be an LTIC project as well.

Our current plan is to increase from 1000 to 3000 student seats for FS15 as well as for SP16. We plan to extend our Blackboard contract for one more year, ending December 2016.

If any faculty are interested in participating in it this Fall, contact Meg Brady or Angie Hammons.
4. Google expansion efforts to other campuses
  - We are provisioning Apps for Education for the other campuses. This is not for email yet.
  - IT needs to update their website pertaining to our Google account status
5. Eduroam – something was mentioned in eConnection, but there wasn't much to it. Would like to see more marketing & better explanation of what it is.

6. PeopleSoft update with HR RFP, Finance upgrade – Greg Smith
  - Finance upgrade is happening on Memorial Day weekend.
  - HR will proceed with issuing an RFP to see what options are available.
  - May 27<sup>th</sup> is a strategy meeting to discuss the Student portion.
  
7. DoIT tasked by President Wolfe to improve Data Analytics for learning outcomes
  - Just an FYI – usually used for recruiting purposes. Pres. Wolfe wants to expand our involvement in this.
  
8. "Not Anymore" Training - <http://not-anymore.com/university-college/home> - John Bax
  - HRAADI has requested PIMS's assistance with implementing "Not Anymore" *this summer for the Fall semester* - Not Anymore is an interactive online program designed to prevent sexual assault, dating and domestic violence and stalking while helping your campus meet Campus SaVE Act (VAWA) and Title IX education mandates. This is for the students.
  
9. Update on other Administrative and CRI applications – John Bax
  - **The Library Inter Loan system (Iliad) was upgraded to the current version 8.5 since the last ITCC meeting** – This provided the feature for allowing SSO integration (which is being worked on at this time), brings it up to date for support and provides the library with additional functionality.
  
  - **The Crisis Safety module for S&T's mobile application has been submitted for store release** - As a high priority for the Curators we incorporated this safety module into our mobile application (Attached are the final draft screen shots for it).
  
  - **Student Health Services (SHS) is implementing a new Electronic Health Record system - PyraMed (<http://www.pyramed-health.com/index.php>) this summer for the Fall semester** - SHS had worked with PCRMC in the past with regard to electronic medical records. This year however PCRMC will not let S&T work with them under the same agreement. S&T is having to enter into their own agreement with PyraMed. *Data approvals and integration are being worked on with the Registrar, SHS and PIMS at this time. PeopleSoft HR and/or Finance data elements for this implementation have not yet been defined but once they are PIMS will work with HRAADI and/or F&A for approval then PIMS will initiate the integration for them.*
  
  - **International and Cultural Affairs is implementing Terra Dotta (<http://www.terradotta.com/index.html>) with no timeline set yet** (*Attached is the 17Mar2015 proposal submitted for approval for this*) - Terra Dotta will allow the university to track students (and perhaps eventually faculty and staff) who are traveling on behalf of the university. Terra Dotta has already been implemented at UMC and UMKC. UMSL is planning to implement the software in July 2015. The software is being implemented for several reasons – but the most important one is the growing concern about the university's liability for tracking students who are traveling in programs supported by the university. With Terra Dotta the university will be able to easily find out if someone is Paris or if we have a group of student in Guatemala. Sometimes when there are events such as natural disasters or terrorist acts, the university contacts our office to find out who is near the incident. Currently, some students are tracked on an Excel spreadsheet while we may not be aware of some students or groups traveling internationally at all. Representatives from the International Offices from all UM System campuses, Risk Management, and the General Counsel have been working together to update the Collected Rules and Regulations, Section 210.070 to include a requirement that all students traveling internationally for university purposes must be tracked by the International Office. It is expected that this update will be presented to the President within this fiscal year. This

requirement makes the implementation of Terra Dotta even more of a priority at Missouri S&T. As part of the Terra Dotta implementation, the software can be integrated with PeopleSoft. UMC and UMKC have integrated their systems and UMSL is also planning to integrate their Terra Dotta system with PeopleSoft. The data will flow only 1 way – from PeopleSoft to Terra Dotta. The purpose for integration is to allow student data from PeopleSoft to be transferred to Terra Dotta for accuracy, time savings, and ease of use. *Data approvals and integration are being worked on with the Registrar, IA and PIMS at this time. PeopleSoft HR and/or Finance data elements for this implementation have not yet been defined but once they are PIMS will work with HRAADI and/or F&A for approval then PIMS will initiate the integration for them.*

- **Enrollment Management is upgrading the campuses Degree Auditing (DA) software** (*planning has just begun with no timelines established yet*) - u.achieve is a modern degree audit and transfer articulation system enabling you to build and maintain degree requirements and course equivalency information and is the upgraded version. This project is sponsored by the Comprehensive Retention Initiative and UM System. It is one piece in an effort to create a broad approach to providing tools to assist the campuses in improving retention and graduation rates. A proposal was submitted, approved and financed by the University of Missouri General Officers during the spring of 2013. This project includes two of the prioritized actions related to Lever 2.2 of the UM System Strategic Plan. It supports Theme 2, which is to “Foster campus/system collaboration and best practice for effective and efficient resource use. The specific actions tied to the lever and theme are:

- 2.2a Develop/implement software for student degree roadmap development
- 2.2b Implement four-year degree tracking & advising tool
- It will also help with 2.2e Implement Software that enables Faculty and Staff to analyze data to identify key factors for student success, etc.

After full review of needed functionality and of all available products, the CRI committee approved the implementation of an integrated degree audit and academic mapping tool. Currently the UM system uses DARS as the degree audit software and College Source, the vendor, has announced they will no longer provide enhancements to the DARS platform. After a comprehensive pilot and evaluation with all campuses involved, CRI approved the collective upgrade from the current College Source DARS (DARwin) Degree Audit tool to the u.achieve degree audit tool from College Source.

- **Undergraduate Affairs will be implementing a new Academic Mapping and Planning software u.direct** (*due to dependence on the Degree Audit upgrade the planning for this will be in concert with the above but with separate entities*) - u.direct is a web-based academic planning tool that defines the best path toward graduation and assists students in building a personalized plan. This project is also sponsored by the Comprehensive Retention Initiative and UM System. It is one piece in an effort to create a broad approach to providing tools to assist the campuses in improving retention and graduation rates. A proposal was submitted, approved and financed by the University of Missouri General Officers during the spring of 2013. This project includes two of the prioritized actions related to Lever 2.2 of the UM System Strategic Plan. It supports Theme 2, which is to “Foster campus/system collaboration and best practice for effective and efficient resource use. The specific actions tied to the lever and theme are:

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effective course planning and time to graduation. Without these tools, academic advisors and enrollment managers will continue to struggle to provide appropriate support without significant increases in personnel, time to graduation may be extended, and retention rates negatively impacted. After a comprehensive pilot and evaluation with all campuses involved, CRI approved the collective implementation of the College Source academic mapping planning (AMP) tool, u.direct.

10. ITCC Officer elections will be coming this Fall. Be thinking about who you want to elect.

Meeting adjourned at 4:53 PM.